

**Task Force on Professional Levels and Competencies [PLC Task Force]
August 27, 2009
Living History Farms
West Des Moines, IA**

Decisions

- Approved as draft the revised performance levels and core competencies developed by the PLC Task Force for Iowa teaching staff

Meeting Notes

Opening Remarks – Penny Milburn, Consultant, Iowa Department of Education

Penny welcomed everyone and updated Task Force members on the external reviews, highlighting that feedback was received from eight reviewers: four located in Iowa and four located outside of Iowa.

Penny then discussed the Stakeholder Input sessions, which will take place throughout September at various locations across the state. She reviewed the dates and locations of the meetings, as well as Task Force members who will be facilitating each meeting.

Agenda Review – Stacie Goffin, PLC Task Force Facilitator

Stacie noted two primary tasks for the meeting: (1) making changes to the Draft Performance Levels and Core Competencies for Teaching Staff in light of feedback from the external reviewers, and (2) developing additional recommendations to accompany the performance levels and core competencies. Following completion of the first task, the Task Force's work will be shared with stakeholders across Iowa; their input will be used to finalize the teaching staff core competencies at the final meeting on October 20th and 21st (the final meeting has been extended by a half day) prior to submission to the Iowa Department of Education (DE).

Revising the Core Competencies Based on Reviewer Input

In small groups organized by professional expertise – and as a whole – members worked to refine the teaching staff draft core competencies in light of external reviewer feedback. In order to improve still further on the core competencies and work toward a finalized draft to be submitted to DE, three Task Force work groups will convene before the October meeting to (1) address focused attention to the assistant teacher core competencies, (2) reduce redundancies and increase clarity as it relates to Assessment, and (3) rectify discrepancies across performance levels, including verb usage across all standards and all levels.

At meeting's end, members approved their proposed performance levels and core competencies for teaching staff as revised.

PLC Task Force Web Site: <http://www.iowa.gov/educate/ecpd/>

Next Steps – Stacie Goffin, PLC Task Force Facilitator

Stacie reviewed the documents prepared for member facilitation of the Stakeholder Input meetings and discussed how the input will be organized and used once collected. She reminded members that the next – and last - Task Force meeting will convene the afternoon of October 20th at 1 p.m. and conclude on the afternoon of October 21st.

Adjournment

The PLC Task Force meeting was adjourned at 4:15 p.m.